

CACCN Manitoba Chapter
Executive Meeting
January 8th, 2013 @1600hrs
SBH ICMS Conference Room

Present: Sara U, Marjorie, Gahmeng, Joy, Sarah G

Regrets: Monica, James, Tannis, Ashleigh, Nicolle, Julie

1) Approval of minutes from December 4th, 2012

- Approved as written.

2) Membership

- Deferred.

3) Financial Update

- \$14962 account balance as of January 6, 2013
 - Awaiting funding from chapter reimbursement
- Dec seminar intake \$290.00
 - \$798 expenses (food, supplies, presenter gifts)
 - \$508 deficit
 - Possible funding of \$300 from knowledge fund to be received

4) Spring Newsletter

- Ask the expert possible topics:
 - APRV ventilator setting: awaiting reply from **Daley** (RT educator) if not able to another possible author is Rupal from HSC
 - CRRT heparin priming of set - James
- NICU spotlight: C. Porter agreeable to write article

5) Spring Workshop

- Dec workshop comment: 24 register plus 6 students
Feedback of workshop well received: excellent venue, engaging speakers
Great job!!
- Joanna Wiebe interested in planning
- Spring workshop anticipated date to be determined: plan for late May early June

6) Executive Intentions

- Renew: Sarah G (Finance), Marjorie (Programs), Gahmeng (Secretary),
- Sara U. will stay with executive; role pending Tannis's decision
- Need to contact remainder of executives regarding intentions: James, Tannis, Ashleigh,
- Letter of resignation received from Nicolle (Newsletter)
- Some members to contact for potential interest: Colleen, Julie, Monica

7) Open Forum

- Sara will contact Nicolle regarding resignation as there is only 2 months left to finish term.

Next meeting: February 5th, 2013 SBH ICMS Conference Room