

**CACCN Manitoba Chapter
Executive Meeting
March 7th, 2012 @ 1630**

Present: Sara, Joy, Tannis, Rhonda D, Rhonda K.
Regrets: Camille, Ashleigh, Marjorie, James

1. Approval of February 2012 minutes

Approved.

2. Membership & Membership Challenge

Was introduced @ the conference. James has emailed the poster out & sent color copies to the units. @ present we have 99 members with 3 new memberships just sent in. 5 members have expired, who James will work on contacting.

3. Programs

Likely an ethics topic. TBA.

4. Spring Newsletter

Sara reported the newsletter was almost ready to be sent out- Sara will send out to some executive for proofreading & plan to send it out next week.

5. National Requests

2 requests from National; one is the update on chapter activities & the other is assistance on the CNA certification exam committee. CNA is looking to form a database for the certification exam & is hoping some CACCN members are interested. Tannis will mock up a letter for members & send it out.

National has also asked if provincial chapters are interested in bulk purchasing for attendee gifts. After some discussion the committee felt that MB chapter would not be interested in bulk purchasing due to supporting local business, Joy has connections, storage issues & the potential for limited input in what gift is chosen.

6. AGM reports

All reports have been submitted. AGM minutes need to be formatted yet.

7. Edge of Excellence

Great reviews received. The move to February seemed to be beneficial. The poster presentations prior to lunch were well received. Evaluations yet to be compiled. There were no leftover attendee gifts (the car kits)- we had ordered 50- possibly order more gifts next year (75?). There are still some umbrellas & water bottles.

Total tuition= \$4300 (there were 20 non-members)

Sponsorship total = \$5000 expected

Total expenses= \$4899.43

Some of the presentations (TSS, CSI, VAD's) are posted on the website. Need the peds & Dr. Zarychanski's yet.

8.0 Open Forum

April 23rd is the 'Critical Eye' conference & McPhillips St. Station. CACCN was asked if we would like a booth & donate a membership & will waive 1 tuition to the conference. Several executive members expressed interest. James in in the process of re-doing the CACCN poster board.

We received a T5 tax slip for our GIC- will not need to do anything with it.

Tannis is going to mail out a water bottle to one of the members that noted an error on our website description.

We received \$300 from National for the 'Knowledge fund'.

Next Meeting: April 4th, 2012