

**CACCN Manitoba Chapter  
Executive Meeting  
May 2<sup>nd</sup>, 2012 @ 1630**

Present: James, Sara, Joy

Regrets: Camille, Ashleigh, Tannis, Rhonda D, Rhonda K, Marjorie

**1. Approval of March 2012 minutes**

Deferred related to attendance of three executive members.

**2. Approval of April 2012 minutes**

Deferred related to attendance of three executive members.

**3. Edge of Excellence Evaluations**

The compiled evaluations were circulated to those present. The overall evaluations were very positive, with many commenting that they enjoyed having the patient perspective.

**4. Membership & Membership Challenge**

James did not yet have the numbers for May, once those are received, membership and membership change will be reviewed to determine which area had the largest percentage change. Tannis and James to review once the numbers have been received from National.

**5. Printing Costs**

For the spring newsletter we printed 105 copies to accommodate 2 large WCCNEP groups, as we do send an initial complimentary newsletter to any WCCNEP graduates. The cost for this was \$376.21.

The questions are:

1. do we continue with mailing a complimentary newsletter to WCCNEP grad?
  - It does not seem to have contributed to membership but we do serve the province and should continue to send out hard colour copies.
  - Is there something else we could send new WCCNEP grads to encourage them to think about joining CACCN?
2. Part of the increased cost is the fact that we are printing in colour
  - Do we want to continue with color newsletters?

If you have any suggestions or ideas, please feel free to send an email to the group, and we will have further discussions on this at the June 15, 2012 meeting.

**6. Programs/Spring Workshop**

Based on feedback Marjorie was going to pursue an End of Life type topic for June 2012. Ashleigh has been in contact with a potential speaker. Date and venue to be confirmed.

**7. Open Forum**

Year end meeting has typically been held on a Friday, with dinner. The options discussed were: 1) have the meeting at someone's house – both Tannis and Joy have offered their homes as a meeting place and 2) have the meeting at a restaurant (this can sometimes make discussions difficult due to noise levels). Those present agreed that a meeting at a home would be best. Tannis to email the group with the date and official plan.

**Next Meeting: June 15, 2012**

**Location: at Joy Mintenko's house (directions to follow)**