

- Audio Visual
- Educational Programming
- Innovation / Technology
- Catering
- Evaluation
- Social Programming

7. Organizing the Dynamics of Critical Care Conference requires a significant commitment of time and energy. I will be available...

1	Abstract Review		
2	Face to face meeting (if required)		
3	Implementation and execution of the conference in September 2018		
5	Meetings via teleconference		

- Dynamics programming will be congruent with the Mission Statement, and the Goals and Objectives of the CACCN.
- National Board of Directors: the following are the responsibility of the National Board of Directors:
 - Facility selection
 - Budgetary approval
 - Conference Tuition fees
 - Conference Tuition Coupons
 - Exhibit Hall including exhibitor rates, placement, evaluation
 - Overall Evaluation.
- Corporate sponsorship for delegate bags, speaker sponsorship, dinner sponsorship, etc is the responsibility of the Partner Relations Chair, the Conference Chair and the Chief Operating Officer.
- The Dynamics Planning Committee will be responsible for the conference programming.
- Decisions regarding Dynamics programming will be made collaboratively by the Planning Committee.
- Final programming for Dynamics is subject to approval by the National Board of Directors.
- Planning Committee members agree to participate in all meetings, and to complete tasks according to agreed deadlines.
- Planning Committee members will demonstrate team commitment and support for committee decisions.
- CACCN agrees to reimburse Planning Committee members according to the CACCN / Committee expense guidelines.
- Planning Committee Members are program organizers and do not attend Dynamics as program participants.
- Planning Committee members are ambassadors for CACCN, and act as public relations officers during Dynamics.

I have read and fully understand the CACCN Conference Planning Committee Guidelines/Policies.

Signature (electronic signatures accepted)

Date

We thank you for your consideration and completion of the application form.

Please sign and forward: Application form / CV/Resume

To Christine Halfkenny-Zellas, Chief Operating Officer, CACCN at caccn@caccn.ca

Deadline for submission: July 1, 2017