

**CACCN Manitoba Chapter
Executive Meeting
February 6th, 2014 @1630hrs
SBH ICMS Conference Room**

Present: Sara, Colleen, Tannis, Joy, Sarah, Lissa, Gahmeng

Regrets: James, Marjorie

- 1) Approval of minutes from January 6th, 2014
 - Minutes approved as circulated.
- 2) Reports for AGM
 - Please send them to Tannis. Last year's AGM was emailed out as an example.
- 3) Spring Workshop
 - Sarah G or Colleen will f/u Brenden McCarthy (trauma surgical case)
 - Date TBD – beginning of June
- 4) Financial Report
 - December seminar - \$602.88 (seminar \$302.88 + knowledge fund \$300)
 - No deficit in any quarter this year
 - Cheque balance \$14 401.25
 - Saving balance \$5393.50
- 5) Membership
 - Deferred
- 6) Recruitment and Retention Strategies:
 - James started mocking up a voucher to be made for free workshop excluding Edge– expiry set for 1 year
 - Have voucher available by Spring newsletter
- 7) Intentions for Next Year
 - Joy stepping down – appointed position
 - Gahmeng stepping down
 - Marjorie stepping down
 - Monica Whiteway nominated for secretary
 - Tannis will email Mailah, Trudy and Jason to see if anyone is interested in an executive position
- 8) Open Forum
 - St. Boniface printing has not cashed cheques \$224.27 (Nov 2013) for brochure. Tannis will follow up with Claudette.
- 9) Edge Meeting
 - Minutes to follow

Next Meeting: March 18th, 2014 @ Private Venue