

**CACCN Manitoba Chapter
Executive Meeting
Tuesday March 18, 2014 @1630hrs**

Present: Sara, Colleen, Tannis, Joy, Sarah, Lissa, James, Trudy, Monica

Regrets: Gahmeng, Marjorie

- 1) Welcome to New Executive and Thank you to parting Executive
 - Trudy and Monica were welcomed to the executive. Joy was thanked for all her work with CACCN. Parting gifts for Gahmeng and Marjorie will be delivered.
- 2) Approval of Minutes from February 6th, 2014
 - Approved as circulated.
- 3) Review of February AGM Minutes
 - Deferred
- 4) Operational Binder Updates
 - To be greener, one complete copy of all documents will be maintained by president. Much of what we have in our binders is already on the Manitoba webpages.
 - All other executive are to recycle what is in their binders.
- 5) Edge of Excellence Evaluations
 - Thank you to Colleen for collating! Overall feedback was very positive. The best evaluations we have had in the past 2-3 years.
 - Sara to send speakers a thank you letter summarizing their feedback.
 - Tannis used feedback to provide Tim Hague a write up for his webpage.
- 6) Edge Finances
 - Awaiting some sponsorship money. Once it arrive we should be +\$1077.55
- 7) Attendance at Meeting and Dates/Times
 - It was agreed upon that attendance at 75% of meetings would give executive free tuition to all workshops and Edge of Excellence.
 - Meeting date and time to be the first Thursday of the month at 1630 at SBH ICMS Conference Room. Tannis to send e-appointments.
- 8) Executive Goals 2014-2015
 - A copy of the 2013-2014 goals was circulated.
 - Put on your thinking caps for next meeting!
- 9) Sub-Committee Members
 - Awards: Tannis, Sara, Colleen
 - Education Fund: Tannis, Trudy, Sarah
- 10) Open Forum/Dinner
 - Newsletter: Lissa: Outstanding items were discussed for April distribution.
 - Retention Workshop Voucher: Lissa and James to finalize for newsletter.
 - Spring Workshop: Trauma: Sarah and Colleen to finalize for newsletter.

Next Meeting: April 10th @1630 @ SBH ICMS Conference Room