



**CACCN Calgary Chapter
Annual General Meeting (AGM) minutes
April 23, 2009 at 1800 at Chili's North Hill**

8 members present

1. Meeting called to order at 1810

2. Introductions of members

3. Additions to the agenda

- a. identify additional executive members suggested by Lois
- b. review of change to Constitution and Bylaws reminder by Kathy

4. Approval of agenda

- a. motion by Tricia to approve agenda, seconded by Betty

5. Minutes of the 2008 AGM

- a. re: 7.5 Roles and Goals, discussion on 4 slide presentation on CACCN prepared previously to be used during critical care orientation, presentation to be discussed with Jennifer Giesbrecht
- b. correction to 8.0 re: nomination of Lois for re-election to the Secretary's position, Paula nominated with second named as Elaine in error, corrected to reflect that Karen seconded the motion
- c. motion by Betty to accept the changes to the minutes of the 2008 AGM, seconded by Kathy

6. Old Business / Reports

- a. Financial report prepared by Jana but presented by Secretary
 - i. motion to accept the financial report made by Betty, seconded by Karen
- b. Secretary's report presented by Lois
- c. President Elect's report by Kathy
 - i. update on Spring Conference planning
 - ii. still plan to visit remaining 2 hospitals (PLC and FMC) for "Meet and Greet"
- d. d. President's report to be submitted to National

7. New business

- a. Spring Conference
 - i. Karen completed brochure and it has been distributed and posted on internal website
 - ii. Mary Zuege and Leslie Emon also big contributors to planning the day
 - iii. biggest expense of the day will be the food

- iv. motion to approve \$1000 for Spring Conference spending made by Tricia, seconded by Karen, motion carried unanimously
 - v. discussion on seeking money support from CICF as Diane indicates she spoke with Calvin Lam and there is supposedly \$98,000 in funds that must be spent in AB
 - vi. Kathy will write a letter to Rob Morrow at FMC prior to May 1 to request \$5000 in money support that will be used towards Spring Conference, tuitions for Dynamics and a possible education day in the fall with Gambro
 - vii. several door prizes have been donated, may possibly do a raffle
 - viii. may be able to put together a fundraiser basket to debut at Spring Conference
- b. Motion: Term of office for president elect and past president and
 - c. Review of Constitution and Bylaws
 - i. move to accept changes to the Constitution and Bylaws made by Tricia, seconded by Diane
 - i. discussion on bringing in additional positions in Calgary Chapter, for further discussion during at next executive meeting

8. Election of Executive

- a. President elect
 - i. deferred until 2010 AGM based on 7. b. and c.
- b. Treasurer
 - i. no nominations received, Lois nominated Karen who accepted the nomination, Karen acclaimed to Treasurer

CACCN Calgary Chapter Executive for 2009-2010

President	Kathy Bouwmeester
President elect	vacant until 2010 AGM
Past President	Elaine Rose
Secretary	Lois Crossman
Treasurer	Karen Nadeau

9. Additions to agenda

- a. no additions

Meeting adjourned at 2005

Thank you to the contributors to the evening's take-home goody bags:

Water Bottles:	CACCN Calgary Chapter
AVON Shower Gels/Lotions:	Stacy Kensett
Beaver Buzz Cola/Root Beer:	BB Beverage Company
Coffee Mugs:	The new 97.7 Radio Station
Sani-pens:	Health Quality Council of Alberta
Popcorn Packages:	BH Construction Services
Pens, Paper, Pads, Lanyards:	CARNA
Coloplast Skin Care Samples:	Bonny Fox, Coloplast

Also thank you to the MRC AACN program for the paper pads and UNA for the pens.