



How do you access the CACCN Members Only Area?

New Members:

Upon processing of your membership application you will receive an email within 24 hours to the email address noted on the application form. This email will contain your User Name and Password for the CACCN member's only site. Please be sure to set caccn@caccn.ca and no-reply@caccn.ca on your allowable email list. If you do not receive an email, please check your junk/spam files.

Renewing Members:

Upon processing of your membership renewal, your access to the CACCN Member's Only site will be updated and you will continue to use the User Name and Password originally sent to you. If you have forgotten or misplaced the information, please use the Password Retrieval function on the CACCN Home Page titled "*Forgot password?*" to retrieve the information. The email address to enter is the address where you receive the Critical Connections Bulletin monthly. Please be sure to set caccn@caccn.ca and no-reply@caccn.ca on your allowable email list. If you do not receive an email, please check your junk/spam files.

Accessing the CACCN Member's Only area: www.caccn.ca

1. Enter the User Name in Member Login and the Password into the password field (copy and paste the password) and click the black LOGIN button

Member Login

CACCN

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Forgot password? LOGIN

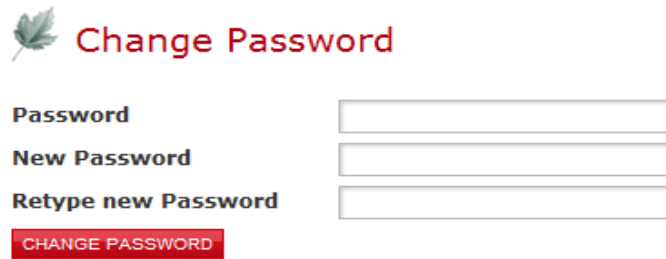
2. You should now see the following:


You are logged in.

LOGOUT

Change your Password

3. If you click on Change your Password, you can change it to whatever one you like. Enter the current password (copy/paste again into the Password field), then create your new password, retype the new password and click Change Password.



 **Change Password**

Password

New Password

Retype new Password

CHANGE PASSWORD

4. To access the Members Only area, scroll down the page, go to the left hand side (green box)

