



## **Chapter of the Year Award**

### **Purpose**

To recognize the effort, contributions and dedication of a CACCN Chapter in carrying out the purposes and goals of the association.

### **Criteria for the award program**

- The award program will be for the period of April 1 to March 31 each year.
- Chapters may win the award for one year followed by a two year lapse before winning again.
- A point system has been developed to evaluate chapter activities during the year.
- The chapter with the most points will be the successful recipient of the Chapter of the Year Award.
- CACCN reserves the right to adjust points depending upon supporting materials submitted.
- The award winner will be announced at Chapter Connections Day and at the annual awards ceremony at Dynamics.

### **Conditions for the award program**

- All chapters of CACCN are eligible to participate provided they have on file at national office all of their financial (quarterly) and activity (yearly) reports required for the qualifying period.
- If the above conditions are not met, the entry will be disqualified.
- The successful chapter will receive a plaque and cheque for \$500.00 which will be presented at that year's Dynamics.
- Announcement of the successful Chapter will be published in CACCN publications.
- The successful Chapter's binder will be displayed at that year's Dynamics.

### **Categories and their corresponding points**

- Any educational programs, with an accompanying brochure or pamphlet, which occurred during the fiscal year.

- Programs between:
    - 1-3 hours: 25 points each
    - 3-8 hours: 50 points each
    - >8 hours: 100 points each
- A list of new members recruited during the fiscal year, and includes national CACCN membership numbers. Calculate your points based on the percentage of new members recruited as compared to the total membership of the previous year (prior to the qualifying year)

01 - 10%:	10 points
11 - 20%:	20 points
21 - 30%:	30 points
31 - 40%:	40 points
41 - 50%:	50 points
51 - 60%:	60 points
61 - 70%:	70 points
71 - 80%:	80 points
81 - 90%:	90 points
91 - 100%:	100 points

- Evidence of member attendance at each program or meeting provided by the chapter.
- Evidence of chapter members who have contributed articles to either the chapter newsletter, or had a paper published in Dynamics, the Official Journal of the Canadian Association of Critical Care Nurses.
  - 25 points for each article/paper
- Projects that provide public education, community service and/or promote the image of critical care nursing.
  - These projects must be presented under the auspices of the CACCN chapter (i.e. participating in blood pressure clinics, teaching CPR to the public, participating in health fairs.)
  - Validation must be provided that the event was a CACCN - sponsored project by, for example, submitting a letter from the receiving group or a picture of the event, etc.

**In the case of a tie, CACCN reserves the right to determine the recipient of the award.**

***Good luck in your endeavors!***