

**CACCN Manitoba Chapter  
Executive Meeting  
December 11th, 2008**

Present: Rhonda, Chris, Lissa, Tannis  
Absent: Rose, Sean, Sandra, Trica

**1. Approval of October minutes**

Changes to be made under 5.0 'Chapter Connections'. "*An upcoming change regarding membership was announced that CNA introduced new membership forms with new registration numbers on them*", should read "*An upcoming change regarding membership was announced that CACCN will have a spot on the new membership forms to identify if the individual has CNA certification and their certification number*".

Under 6.0 'Educational Events'. "*Discussed simulation of heart sounds as an educational session, potentially in January using the simulation lab at HSC*", should read "*Discussed code blue simulations as an educational session, potentially in January using the simulation lab at HSC*".

Under 'Next meeting'. Eliminate "Sean to discuss date with Tannis and Lissa".

**2. Financial Report**

Balance sits @ \$15,230.08. Sandra has to do a quarterly report in December. Lissa had sent Sandra an e-mail from National regarding downloading Quicken software, but Sandra has not looked into yet.

**3. Newsletter corrections**

The 'ask the expert' required clarification ie. The dose of Phentolamine was stated to be 'up 10mg' (meant to be 'up to 10mg'). It was noted by a reader that the usual dosage is 5-10 mg. To clarify; physicians can administer IV doses, and nurses can administer subcutaneous doses. The needle gage was not discussed, but it is discussed in the new WRHA monograph that will be coming out, which we can consider discussing and clarifying in the spring newsletter. We will also need another question for the 'ask the expert' column. One idea for a topic was discussing oscillating ventilation, which one of the respiratory therapists (ie. Ed) may help with responding. Tannis will discuss with an RT.

Betty Lou Rock has expressed that she would like to submit something for the next newsletter regarding the WCCNEP (Winnipeg Critical Care Nursing Education Program). Lissa will get back to her.

It was also noted by Lissa that our web address was incorrect on the newsletter, which will be fixed. The next newsletter has to be out before May 11<sup>th</sup> in order to advertise 'Edge', so our goal is to have it ready by end of February, 2009.

#### **4. National Report**

The communication boards are to be delivered. One is for Liz in Brandon, one will be for 2B (cardiac surgery), and one for CCU. One may be for the nursing building for the ICU students. The cardiology clinics do not have one, so Rosanne Labossiere will be contacted to see if they would like one.

It was decided that the Manitoba chapter will apply for the \$300 funding from National for initiatives to increase membership. Lissa will draft this and include our initiatives such as educational events, involving multidisciplinary teams, involving community hospitals etc. Lissa also requires a report for National on how we used the \$300 funding from last year. Tannis will work on writing this.

#### **5. Edge of Excellence**

May 11<sup>th</sup> is the date of Edge of Excellence at the Norwood Hotel. Lissa has written a cheque for the deposit. Rose Grant will co-chair & Rhonda has volunteered to co-chair as well. There has been several speakers and topics identified.

- Paul Mundt- a perfusionist to discuss IABP or LVAD's.
- Sherri Barker- the heart transplant coordinator
- Adrian Robertson- "Am I really dead?" about ethics
- Case studies- try to bring from community hospitals; Chris has a few contacts.
- Ludwigs angina- Rhonda

Chris knows of some individuals who were interested in assisting with the planning committee.

#### **6. Educational Events**

Victoria event- There were approx. 21 people in attendance @ Dr. Robertson's talk. There were no attendees from the Grace or Seven Oakes. One from HSC & several from the Vic. & St. B. There were some problems with disseminating the info. There was \$215 in revenue, as there were 5-6 new memberships. Expenses were refreshments & gifts. There was no venue cost. The evaluation forms had all positive comments. Some suggestions for further education sessions was; adrenal insufficiency & case studies.

Sim Lab evening @ HSC- Will be planned for February & will involve Faisal Siddiqui. The cost is \$250/session (\$350 with a tech.). Faisal will do 3 sessions, which are 2 hours in length. In each session there can be 3 groups of 6 nurses (so 18 per session). Sean will phone to find out the available dates & try to set things up for the end of next week (December 19<sup>th</sup>).

Chest x-ray interpretation- is planned for Tuesday, January 27<sup>th</sup> in Y3 auditorium. There is no cost & accommodates 65 people. Chris passed out the posters, which looked fantastic. Only thing to add is to advertise 'door prizes'. Chris will work with Rose to ensure the e-mail gets disseminated. Nurses from other areas such as E.R.

may be interested, so if enrolment will allow, the info will be disseminated to other areas, as the auditorium only holds 65.

**7. Website Update for December**

Rhonda will work on a draft for updating the text on the website & submit it to Lissa for posting.

**8. Open Forum**

Tannis has volunteered to work on guidelines for 'Ask the expert'.

Next Meeting Proposed for: January 8<sup>th</sup>, 1600.