

**CACCN Manitoba Chapter
Executive Meeting
February 4th, 2012 @ 1600**

Present: Sara, Joy, Tannis, James, Rhonda D, Ashleigh, Marjorie
Regrets: Rhonda K, Camille

1. Approval of January 2012 minutes

Approved.

2. Changes in Executive

Rhonda D (Secretary) & Rhonda K (Treasurer) stepping down.

Some members that may be potentially interested; Sara Gilchrest, Colleen Sacray, Stacey Kubis, Ming (from ICMS-St. B), Jennifer Vincent.

3. Membership & Membership Challenge

After Edge the Membership challenge will be rolled out.

1 new member from Edge registrations.

4. Mailbox

Discussed the need for the mailbox. It is repaid for the year & is beneficial to have a consistent address since executive members change. The locks were changed on the mailbox & 2 new keys were received.

5. Programs

Nothing planned until Spring 2012.

6. Spring Newsletter

Sara has most of the content she needs including 2 submissions from the education fund. The 'Ask the Expert' for the fall newsletter may be about ventilator modes. Sara requested any suggestions for other 'Ask the Expert' ideas.

7. Open Forum

James received an email from GE Healthcare requesting our 'tax registration number' to comply with CRA regulations. Tannis will follow up with Christine @ National about our GST #.

Tannis followed up with National re: the checkboxes on membership forms. National states that they were created to help chapters.

Joy noted @ another hospital signs about Certification with CNA. Discussed that CACCN should advocate for nurses to get certified. This will be added to a future agenda for further discussion.

Next Meeting: March 7th, 2012