

**CACCN Manitoba Chapter Executive**  
**October 5th , 2011 @ 1630**

Present: Sara, Joy, Jennifer, Rhonda D, Lissa, Andre, Camille, James, Rhonda K., Tannis  
Marjorie

Regrets: Ashleigh

**1. Approval of Sept. minutes**

Approved

**2. Goals & Objectives 2011-2012**

One of the goals for 2011-2012 was to continue the awards for membership retention. Members are to submit their names if interested in being considered for a tuition prize for Dynamics or Edge. The Dynamics draw will take place in the spring 2012 (since Dynamics is in the fall 2012) & the Edge draw will be in the fall 2012 (since Edge is in February of spring 2013).

It was discussed @ the September meeting the difficulties in coordinating the 'pizza party' membership challenge. It was discussed this year to focus on a % change in CACCN members to each unit. The unit with the highest % increase would win a coffee gift card for each CACCN member on the unit. The cost of \$5 each was discussed. The time frame for the contest would be between March 1st, 2012 to May 1st, 2012 & advertise in the fall newsletter. In the Goals & Objectives remove the 'deadline' related statements as there will be no deadline for the tuition draw.

James has been contacting members that have not been renewing. A discussion of CACCN visibility in the critical care units was discussed. Not all managers were receptive to CACCN @ their staff meetings.

**3. Workshop guidelines**

Deferred

**4. Fall workshop- Revised Guidelines**

Liver failure in the ICU with Dr. Bell on Oct. 11th. Marjorie setting up with telehealth. There are 20 paying people. Some are paying @ the door. Few are non members- which one of the executive will talk to @ the workshop re: joining. Marjorie will work on the receipts & pick up the food.

**5.0 Telehealth**

It was decided that telehealth will be reserved for rural (outside the WRHA). There is no cost for telehealth. Joy also made a great point that the networking @ workshops is a big part of coming out to the inservices.

## **6.0 Financial Update**

The balance remains the same from June 16th. Chequing has \$17,339.40 & the GIC. Rhonda is going to work on canceling the junk mail as a lot goes to the mail box. Contact info change from Baxter was received which Rhonda will pass to James.

## **7.0 Membership**

Currently @ 94 members with 4 new ones this month. Tannis followed up with questions of expired members...National sends out an automated letter. They would like James to contact the expired members & record in a table why they have not renewed and send back to National. James contacting adds a personal communication.

## **8. WCCNEP Recognition Award**

Joy and Camille will review the applications. There are 4 which are all anonymous. There are 2 adult & 2 peds. Available awards are for 2 adult recipients & 1 peds recipient. If the applicants do not seem qualified for the award the award does not have to be given.

## **9. Open Forum**

No further discussions

**Next meeting: November 2nd @ 1630 @ ICMS Conference Room**