

CACCN Manitoba Chapter
Executive Meeting
October 3, 2013 @1630hrs
SBH ICMS Conference Room

Present: Sara, James, Joy, Sarah, Lissa, Gahmeng

Regrets: Tannis, Marjorie, Colleen

1) Approval of minutes from September 5th, 2013

- Approved as written

2) Fall workshop: September 30, 2013

- Was sold out
- Feedback: overall well received
 - Based on feedback, suggestions for where future workshops could be held included: CRNM, 7 oaks, Riverview, St B., rotate hospitals. The executive was in agreement that we would continue to rotate hospitals as we have been doing, CRNM is not the best option for us as we would have to pay for the room.
 - Speakers: excellent speaker
 - Facility: free parking, difficulty with room location
 - Topic: timely with media attention, topic stimulating comments
 - Future topics: PTSD post ICU, ACPs with grey areas
 - Net gain \$965 (\$540 was spent on food and gift card)
 - Attendance:

Winter workshop

- Previous patient as a possible presenter – James D. is following up
- Sara will double check on room capacity for mezzanine or ICCS board room
- Will need to f/u to see if Dr. Olafson available for ARDS talk

Spring workshop

- F/u on possible topics for next workshop
- Sarah touched base with Susan re: peds topic. Susan was agreeable, and will need to think about topic and possible speaker (either for spring workshop or Edge)

3) Financial Report

- Current Balance: \$ 15, 815.11
- Savings: \$5321.66

4) Membership

- 84 members (as of 01-Sep-2013; lost 18 members)
- Emails sent out
- 1 response as to why they did not re-enroll (no longer in critical care)
- Membership auto renew option: there have been some “glitches”, anyone with concerns can contact Christine Half-Kenny Zellas at national.
- Recruitment and retention: Recruitment – tuition with edge registration, or just edge registration, which was successful in recruiting members

- Retention: we are looking for ideas to promote retention, if you have any suggestion please email Tannis and we will discuss at the next meeting
 - We have had a pizza party and Tim cards offered to existing and new members during a membership challenge, the last two years. Both did not make a significant change in numbers either in retention or recruitment. We had mixed reviews from membership on these initiatives.

5) Fall Newsletter

- Lissa needs Education Events report & Recruitment and retention report
- Goal to have it ready for distribution by the end of this week.

6) Revised Workshop Registration Form

- Revised form for clarification that fees are included as part of the registration form

7) Open Forum

- Possible new Recruitment and Retention strategies:
 - Reminder for renewal in fall → provide a complimentary December workshop: Sarah and Lissa will write up
- At Chapter Connection, Constitution and Bylaw changed by National to match the Federal Bylaw for not for profit
 - MB Chapter will need to change constitution to fit with National
 - MB Chapter specific bylaws will be revised as guidelines
- Possible idea for Edge (discuss in the future): Move AGM to after Edge or on a completely different day.

Edge of Excellence Planning:

1) Edge:

- Norwood booked for Monday February 24, 2014
- Will try to get Brochure out by Christmas

2) Topics

- ECMO
 - Awaiting to hear from Dr. Moon. Message left with secretary and Dr. Moon.
 - Possible topics received from RT – Marjorie has the list
 - Another Respiratory topic - Proning (presentation will be research based as no protocols will be out): RT physiology, Peds nurse or peds educator on why they do it, HSC ICU nurses experience on performing proning
- CSI
 - Keep our eyes and ears open for possible cases and speakers

Possible Code Blue Review as a case study presentation Deanne: ECMO on a pregnant pt

Panel: Family Presence in Rounds

- Susan Launder from peds
- Kim Weibe
- Someone from Peds/NICU
- Family Member (without health care background) – Lissa has a possible
- Possibly 1 hour and 30 min
- Mediator to help with flow

Mini Medley – possible ideas

- End Tidal CO2 monitoring
- Femoral Intravascular temperature management catheter (Sarah)

Tim Hague as a possible opening speaker for motivational speaker.