

**CACCN Manitoba Chapter  
Executive Meeting  
November 6, 2012**

Present: Joy, Tannis, Nicolle, Marjorie, James, Sarah G, Sara U.

Regrets: Ashleigh, Ming

**1. Approval of minutes from October 2012**

Approved as written.

**2. Goals & Objectives/Chapter Challenge for 2012-2013**

Goals and Objectives were recirculated with changes as discussed at October meeting, approved as written.

**3. MB Chapter Award (WCCNEP)**

The previous Award had criteria listed for nomination, with the plans to change the format to a random draw, the question “what do we do with the criteria” was raised. All agreed that since all WCCNEP graduates have met a minimum standard that we would remove the criteria, but add that the recipient “must have a position in a Manitoba ICU”.

**4. December Dinner Workshop**

The next education session will be the December workshop @ SBH with dinner included. Ashleigh had reported that she was waiting to hear back from the Communications Coordinator at Transplant Manitoba, regarding confirmation of having a transplant patient come speak at this session. Also discussed alternatives if the transplant patient would be unable to come, then to possibly find a VAD patient in the community that might be willing to speak. Plan is to have speakers finalized by the weekend.

The date of the session was discussed and the group agreed that a Thursday might generate more attendance as there are Christmas events beginning to occur. A date of December 6, 2012 was decided. Tannis to follow up with Ashleigh regarding the date.

Tannis will apply to the knowledge fund for our December workshop, once we have the details finalized. The additional funds would be helpful to offset costs for our dinner workshop.

**5. Fall Newsletter**

Done and sent out!

## **6. Financial Update**

Currently CACCN MB Chapter has \$18 716.11 in the chequing account, 5212.50 in a savings account (question as to whether this is actually in a GIC – Sarah to check in with the bank). Program used for financials is being changed to an Excel spreadsheet from the quickin that was used in the past. Approved by National.

## **7. Membership**

We are currently at 101 members, James reminded members present to send in their renewals.

## **8. Education Funding**

2 applicants – Lissa Currie for ticket airfare (\$500.00) and Nancy Vokey for Dynamics (\$315.00). Both were approved as they met the criteria, newsletter submissions to be mailed in within 60 days. Tannis to follow up with each of the recipients.

## **9. Open Forum**

The new national recruitment form, mailed out to all chapters has the MB chapter on the photo!

Tannis to email Christine at national to make sure that Marlene Ash is the contact for ICMS.

**Next meeting: December 4, 2012**