

**CACCN Manitoba Chapter  
Executive Meeting  
January 5th , 2010 @ 1600**

Present: Sara, Stacey, Jennifer, Ashleigh, Andre, Rhonda, Lissa, Tannis  
Regrets: Joy

**1. Approval of December minutes**

Since the feedback from former members was confidential this content will be removed from the minutes that were sent out for review. The feedback was good & the suggestions will be used in future CACCN planning & activities.

**2. Financial Report**

Balance of \$16, 797. The post office box is due for payment which costs \$194.25. Rhonda to inquire as to why it is so expensive & if there are other options.

**3. Unit Challenge**

The pizza party challenge posters were sent out to the contacts & the educators. Sara will get some color print copies which Lissa will take to the managers meeting on Friday (approx. 14 copies). Lissa still hoped to attend some January staff meetings, however Lilly @ the Grace already had their staff meeting, so Lissa passed on the info. Larissa @ St. B ICMS will be having a staff meeting this week. Jennifer will pass on the information to her colleagues @ the Vic. Ashleigh will work on the staff in ICCS.

Lissa will request a staff list from the managers so that we can figure out percentages for the winning site. As for other sites, such as Brandon ICU mailouts will be sent. Jennifer will work on the envelope prep & drop them off for Stacey to bring to work for Sara. Sara will get approx. 50 more color copies for these sites.

**4. Educational Events**

The end of February is the next educational event which may be a multidisciplinary discussion of septic vs cardiogenic shock. (However, see the 'Edge January 2011 minutes' for the other proposed topic of 'Dealing with drug addicted patients'). The site will likely be the Victoria or the Concordia with refreshments such as fruit & veggie tray, muffins & serve it during the registration time. Stacey & Ashleigh will meet within the next week to discuss plans further. Much of the planning will have to be done through email communication since our next meeting is in February & the planning will have to be done prior to the next meeting.

**5. Letters to current & expired members**

Some interesting feedback that was reviewed. A discussion of providing a free membership to students was had, but decided not feasible as there will be large groups of students graduating & the MB chapter would have to pay \$65 each for their membership (\$10 gets reimbursed from National). However, CACCN-MB gives out the 2 'recognition awards' & it was discussed adding a third award for the pediatric stream of the WCCNEP. It was agreed this was a good idea & that the application form will likely not have to change. The notice for 'recognition award' applications will be sent out to the educators soon.

The survey respondents names from the letter to current/expired members were put in a draw for a free membership & the winner was drawn. The winner was Shirley Poponne.

## **6. Open Forum/Spring Newsletter**

The newsletter needs to go out the beginning of March & include the details of the AGM.

Some ideas for the 'ask the expert' included some CRRT questions ie. stopping CRRT while inserting a central line & mobility while a patient is on CRRT. Sara will work on this.

Lissa will contact the education fund recipient for their article.

Stacey may attempt to create a themed crossword.

Lissa will compile some information about the new WRHA policy on refeeding gastric aspirates which now dictates that 500 ml is the new point @ which to stop TF's.

Sara had touched base with a member who had contacts within the Winkler ICU for a potential 'spotlight ICU'.

Sara will write the Executive blurb.

**Next meeting: February 9th @ 1600**