

BC Chapter AGM

June 21, 2016



I. Call to order

Vena Camenzuli called to order the regular meeting of the BC Chapter of the CACCN at 18:10 on June 21, 2016 at St. Paul's Hospital, 1081 Burrard St, Vancouver BC.

II. Roll call

Vena conducted a roll call. The following persons were present:

| | Present in Person | Present via Teleconference |
|--------------------|---|---|
| Members | Allana LeBlanc Laurel Kathlow Vena Camenzuli Jennifer Gibson Vininder K. Bains. | Sarah Crowe Lynne James Crystal White |
| Non-members | Lara Gurney Karen LeComte | Kerry Heyworth Mary Poelzer |

Regrets: Janice Leonard, Lara Parker, Eric Star

III. Review of the Past Year (April 1, 2015 to March 30, 2016)

Objectives for the past year: The BC chapter had 4 goals for the past year: to provide opportunities for critical care nurses to network with each other throughout the province, offer educational opportunities, promote and support CNA certification for adult and pediatric critical care, and be a voice for BC ICU RNs throughout the province.

Events:

- 1. Intensive Care Week:** Vena & Laurel visited 5 different ICUs in the lower mainland in September 2015 to promote intensive care week, connect with ICU RNs from different organization and invite feedback on what the BC Chapter can do to be of service to ICU RNs.
- 2. Education – Let's Talk About Families:** Lara Parker shared her presentation about families in the ICU. This was a free event and open to CACCN members,

non-members and allied health. An attempt to conduct the AGM after the event was not possible because there were not enough members present at the AGM.

3. **Education - Baxter Dinner & Learn:** this was also a free event for CACCN members and non-members, supported by Baxter.
4. **Nomination for CACCN awards:** The CACCN has a number of awards available however very few people have been nominated from BC despite having some amazing critical care nurses, educators and leaders in this province. Suggested that we look at more active promotion and nomination next year.
5. **Connecting with other organizations:** In an attempt to build relationships with other organizations and professional groups, we did have a presence of allied health at the “Let’s Talk About Families” presentation. Also Vena & Laurel connected with the Canadian Vascular Access Association (CVAA) Fraser Valley & Vancouver Chapters
6. **Ongoing Challenges:** The biggest challenge to date was organizing both educational events and chapter meetings when our members are so geographically dispersed and have varying schedules. The most recent meetings have been conducted virtually or by teleconference which made it possible for people outside the lower mainland to participate and easier for those of us from greater Vancouver to co-ordinate meeting. Members were in favour of continuing to use this method of meeting in the future.
7. **Treasurer’s Report:** No changes have been made since our last meeting in April. The current balance is \$5116.56.
8. **Chapter Member Report:** As of June we have 101 registered members to the BC chapter of the CACCN (regional boundaries include BC and the Yukon). We have 2 new members, 1 member has renewed their membership and no memberships have expired.

IV. Selection of the new board of CACCN (No Proxy Votes were received). Terms are for 2 years. The following positions are currently open:

- **President**
- **Vice President**
- **Treasurer**
- **Secretary/Communications**
- **Regional Representative**
- **Member at Large (x2)**

Nominations: No nominations were received prior to the meeting. Nominations from the floor:

- Allana LeBlanc nominated Vininder K Bains for President
- Lynne James nominated Crystal White for Regional Representative
- Crystal White nominated Lynne James for Member at Large
- Vininder Bains nominated Sarah Crowe for Member at Large
- No nominations were received for the positions of: Vice-President, Treasurer or Secretary/Communications.
- No further nominations were put forward.

Therefore the new board consists of:

- | | |
|----------------------------|------------------|
| • President | Vininder K Bains |
| • Vice-President | <i>unfilled</i> |
| • Treasurer | <i>unfilled</i> |
| • Secretary/Communications | <i>unfilled</i> |
| • Regional Rep | Crystal White |
| • Member-at-Large | Lynne James |
| • Member-at-Large | Sarah Crowe |

- V. **Next Meeting:** Vininder K Bains will send out a doodle poll to the past board, new board and interested CACCN BC Chapter members to set the date and time for the next meeting. Tentative date to be between June 27 & July 15th.

VI. Adjournment

Vena Camenzuli adjourned the meeting at 18:30.

Minutes submitted by: Vininder K Bains

Approval of Minutes pending for next meeting